

### CONTRACT REVIEW CHECKLIST

**Consistency with Law and School Board Policy:**

Comments

Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

**Contract Terms:**

Comments

Term (Duration of Contract)	<b>2006- 2007 School Year</b>
Termination Clause	<b>The Agreement will terminate at the end of the 2007 School Year</b>
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Please refer to section 6.
Regulatory issues	<b>No.</b>
Confidentiality Provision	<b>Copyright remains with the owner.</b>
Warranties	<b>None.</b>
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	<b>Please refer to section 6.</b>
Governing Law & Venue	Applicable laws govern.

**Business Principles:**

Comments

Sound Business Principles	<b>Yes.</b>
Reasonableness of Fees	Please refer to sections 3 and 8.
Payment Terms -Lump sum, installments -Payment Due dates -Late fees	Please refer to sections 3 and 8.

**Other Issues:**

Comments

Conflict of Interest Disclosures	None
Non-Negotiable Issues	<b>None.</b>
Miscellaneous Issues	None
Appropriate Departmental Sign-off	

**Special Considerations:**

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES  NO

By: *Carlyssa* 5/4/06  
Attorney (Name and Date)